**Kelly Ladage**

**319-239-8120**

**Tripoli, IA**

[**threesons\_3@hotmail.com**](mailto:threesons_3@hotmail.com)

Obtain a challenging position that utilizes my technical, business and people skills while allowing me to contribute to the overall success and goals of the organization.

**Work Experience:**

**Production Operator**

**Hydrite Chemical Co**

**2015-02 - Present**

* Perform production and filling duties according to existing standard operating procedures including computer entry of all necessary paperwork
* Fill and label products in approved packages in a manner that ensures all special packaging requirements are met
* Perform facility inspections to ensure adherence to Hydrite's quality standards

**Production Assembler John Deere**

**Waterloo, IA**

**2011-11 - 2014-10**

* Assemble parts according to bill of material and processes to desired production request of the end user
* Complete assembly operations in a safe manner consistent with established quality standards and production schedules
* Perform random visual, functional, and measurable checks of product quality

**HR Technician**

**Target Corp**

**Cedar Falls, IA 2005-06 - 2009 -11**

* Work closely with all hourly and executive team members to provide HR support for compensation, benefits, communication, workers compensation, attendance tracking/corrective action, and training
* Primary responsibilities: ensuring timely and accurate weekly payroll for all hourly team members, maintaining the training database and files for entire building to ensure OSHA compliance

**Warehouse Worker**

**Target Corp.,**

**Cedar Falls, IA**

* Work individually and as part of a team in order to meet daily outbound freight plans and to achieve a high level of safety and safety awareness
* Awarded an Auto Depal operator position based on leadership skills, teamwork demonstrated, and overall attitude and culture represented

## Inside Sales Representative

Motion Ind - Waterloo, IA 2004-11 - 2005-05

* Process EDI, internet, fax or telephone sales orders
* Communicate and coordinate customer needs with salesperson and/or specialist

**Employee Development Specialist**

**Grainger**

**Waterloo, IA**

**1992-11 - 2004-10**

* Develop maintain and train new agents
* Serve as a consultant for individual development and change management issues to the leadership team

Sales and Customer Relations Associate, Grainger, Waterloo, IA

* Provide direct support to customers and field personnel on matters pertaining to OEM parts product selection, order processing functions, and problem resolution
* Subject matter expert for the training and development of our "Genesis/SAP" order entry system

**Store Manager**

**Casey's General Store**

**Tripoli, IA**

**1985-05 - 1992-11**

* Manage customer satisfaction, profitability, sales and personnel
* Supervise personnel activities including hiring, training, salary administration, performance management, and disciplinary actions.

**Education:**

**Bachelor of Science in Business** Upper Iowa University

Waterloo, IA

1997 - 2000

## Associate of Applied Science in Marketing Management

Hawkeye Community College

Waterloo, IA

1983 - 1985